

Vestry Minutes for March 04, 2018

Present Vestry Members:

Marilyn Larson, Brett Hardison, Tom Renten, Genie Davis, Tracy Simpson, John Shute, Leigh Ann Warriner, Carolyn Scott, Chris Odom, Rev. Bob Brown, Mike King, Christy Garrett-Jones, Taylor Tennison

Chris Odom called the meeting to order at 1:01 pm.

The meeting was opened with a prayer led by the Rev. Bob Brown.

- A motion to approve the January 28 minutes was made by Carolyn Scott.
 - Seconded by Marilyn Larson.
 - Unanimous vote in favor to approve the January 28 minutes as written.

Vicar's Report by Rev. Bob Brown:

- Diocesan Convention went well, St. Peter's was very well represented.
- Please be mindful of the numerous Easter services coming up.
- Acolytes are needed.
- Altar Guild has been doing an *amazing* job.
- Parochial Report was analyzed and questions were addressed.
 - Bob, Mike, and John were recognized for their efforts to complete it.
- Leigh Ann Warriner motioned to approve the Parochial Report
 - Seconded by Marilyn Larson.
 - Unanimous vote in favor to approve the Parochial Report.
- Finance Committee Report by John Shute and Mike King:
 - The monthly financial reports were presented.
 - Adjustments were addressed within the updated report.
 - The church recently received a higher than normal bill from our copy machine provider. This was due to a higher volume for Christmas and the Art Show.
 - Mike agreed to bill a portion of this to Art, Pray, Love.
 - The Vestry also discussed implementing a copy machine protocol to help better track what's being copied and why.
 - John Shute presented the Statement of Financial Position and a break down of assets and liabilities was also given.
 - Rev. Bob Brown noted that the Vestry needed to provide new furniture for the Rector's office once the new Rector is on board. The Vestry agreed, but discussed whether to buy furniture before a Rector arrives (which he/she may not like) or provide the new Rector a budget to spend. Bob agreed to compile a list of what is needed for the Rector's office.

Vestry Minutes for March 04, 2018

- The spare night deposit key has been returned, but the main night deposit key needs to be returned to Mike King.
- Brett Hardison motioned to approve the Financial Statements and Report.
 - Marilyn Larson seconded the vote.
 - Unanimous vote in favor to approve the Financial Statements and Report.
- Search Committee Report given by Chris Odom and Taylor Tennison:
 - The OTM Portfolio has been completed and submitted to Jason Alexander.
 - The Search Committee will conduct three interviews the week of March 5th.
 - Amy, via email, also reported that the number of openings in Arkansas exceeds the number of available candidates currently. Bob further mentioned that while St. Peter's is an amazing place and a gem, many candidates don't want to consider moving to Arkansas.
- Disciple, Parish Life, and Family Ministries Report by Jerusalem Greer
 - Nothing to report.
- Church Office Report by John Churchwell
 - Genie Davis presented John's proposal that our wedding fees need updating.
 - St. Peter's allows non-church members to use our sanctuary and personnel for wedding services.
 - Our fees are very low compared to other locations.
 - John proposed raising the fees for non-church members; fees for church members would remain the same.
 - After discussion, the Vestry felt the Parish Hall cleanup fee for non-members should be \$150 instead of the proposed \$75.
 - Christy Garrett-Jones motioned to approve the updated Non-Member Wedding Fees (with the above change to the Parish Hall cleanup fee.)
 - Marilyn Larson seconded the vote.
 - A unanimous vote in favor to approve the updated Non-Member Wedding Fees.
- Junior Warden Report by Tracy Simpson:
 - Plumbing issues at the Morgan House have been fixed.
 - Roots had penetrated the sewer line from the street to the house.
 - A collector box above the hallway outside of Jerusalem's office is leaking. There is a drainpipe from the roof to the collector box that is allowing water inside and causing damage to the insulation, sheetrock, and carpeting.
 - Via an email vote on February 26, the Vestry previously unanimously approved having P.I. Roofing fix the issue.

Vestry Minutes for March 04, 2018

- P.I. is scheduled to conduct the repairs on March 6th.
 - Tabled a discussion on parking lot repairs.
- Senior Warden Report by Chris Odom:
 - Liaison for the Finance Committee from the Vestry is needed.
 - Carolyn Scott nominated Leigh Ann Warriner.
 - Marilyn Larson seconded the vote.
 - Leigh Ann Warriner accepted the position.
 - Next meeting will be on: March 25 @ 1:00pm.
 - Vestry Retreat will be postponed until April (after Easter.)
- March Counters:
 - March 4th-----Marilyn Larson and Tracy Simpson
 - March 11th--- Brett Hardison and Christy Garrett-Jones
 - March 18th----Marilyn Larson and Leigh Ann Warriner
 - March 25th----Tracy Simpson and Tom Renten
- Genie Davis motioned to adjourn the meeting.
 - Tom Renten seconded the motion.
 - Unanimous vote in favor to close the meeting.